Digital Dissemination of Archival Collections

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Agenda

- Digital Dissemination of Archival Collections
- Reminders
- Q&A (remainder of the hour)

Deadlines

- Drafts: Monday, 3 August 2015

- Final application: Thursday, 8 October 2015

- Awards announced: May/June 2016

- NHPRC support begins 1 July 2016 or later

Grants normally for 1-2 years and up to $150,000. The Commission expects to make about 7 awards for a total of $500,000.

Digital Dissemination of Archival Collections, 1

Begin with a brief overview of the project that explains the national significance of the historical materials and your methods. Describe the historical importance of individuals, events, developments, organizations, or places whose history would be documented by the project. Describe the collections or series to be included in your project, and explain how the dissemination of these documentary source materials will increase public understanding of national history and culture. Then, explain how you selected the materials. Indicate how researchers already have used these collections by providing citations. Demonstrate the demand for the materials by providing usage statistics over the past three years.

Digital Dissemination of Archival Collections, 2

For the archival holdings of each repository involved in this project, describe the nature and scope of the holdings. Demonstrate that virtually all of the holdings are available to researchers and have online descriptions and that all new accessions receive a basic level of processing within a reasonable time.

Digital Dissemination of Archival Collections, 3

Explain your methods for providing free online access to these materials. (The Commission will not consider proposals in this program where there will be a charge for access to the materials.) Discuss the state of existing descriptive material and how you will cost-effectively repurpose it to provide access to the digitized material (include relevant portions of the existing finding aids or indexes in your proposal's supplementary materials as well as a link to them if available online). Indicate the quantity of materials (estimate by sampling the materials). Be sure to demonstrate that your project has all necessary rights to make the collection(s) available online to the public. Restricted materials should either be excluded or make up only a small percentage of the materials.

Digital Dissemination of Archival Collections, 4

Indicate which digitization standards you intend to use, and why. Describe what kind of hardware and software you plan to use or develop to make these collections available online. Explain whether you plan to use a vendor for any part of the project and the selection criteria you will use. If you plan to do the work in your repository, discuss what capacities you have and which you will need to develop (including personnel, training, equipment and software). Explain how your preservation plans will protect the digital surrogates beyond the end of the grant period.

Digital Dissemination of Archival Collections, 5

Explain how your proposed method of digitizing and providing access will ensure that users understand the context, content, and structure of the collection. Show how existing finding aids or other descriptive records will serve as the descriptive metadata for the digitized materials. Describe what kinds of searches and display methods you will offer users and how these will take advantage of the existing information about the materials, as well as the information you intend to add – including transcriptions and annotations.

Digital Dissemination of Archival Collections, 6

It is not required to enhance the existing methods of providing access to the digitized materials from what was available for the non-digitized collections. If you plan to do so, you must justify why it is necessary for these particular records and why it is likely to engage the public. If you do intend to enhance existing description by adding tags, metadata, or transcriptions, explain if/how you will engage the public in these activities. Do you have existing technology to implement such engagement? Do you intend to adopt technology new to your program? Do you plan to develop new technologies? The Commission prefers that any technologies developed be available to share with other repositories without charge.

Reminders

•Submit drafts directly to Program Officer via email

•Submit final applications via Grants.gov

•NHPRC requires a 50% cost share

•NHPRC does not permit the use of grant funds for indirect costs (see 2 CFR 2600.101)

•Grants are awarded after federal appropriations are made

•For general advice about applying for a grant see http://www.clir.org/awards/grantseeking.html